

## **JOB ANNOUNCEMENT**

**POSITION TITLE:** Police Officer

**LOCATION:** Tonto Apache Tribe  
Tonto Apache Reservation #30  
Payson, AZ 85541

**DEPARTMENT:** Tonto Apache Police Department

**SALARY:** DOE

**SCOPE OF WORK:** Under the direction of the Tonto Apache Tribal Police Chief, provide police protection and related services on the Tonto Apache Indian Reservation; protect life and property through the enforcement of applicable Tribal, Federal and State law and regulations. Work is performed in accordance with departmental and Tribal Law and Ordinances. Duty requires exercise of initiative and independent judgment in routine and emergency situations involving exposure to potential injury or loss of life. Trains, oversees and reviews newly hired police officer training progress including personal inspections, review of reports and discussions.

**WORK PERFORMED:** Patrols assigned area for the prevention of crime, enforcement of laws and Ordinances, and protection of the public and property.

Responds to radio messages or telephone instructions and appears at scenes of disorder, emergencies, crime, and renders assistance to the public.

Secures and investigates crime scenes, collects, preserves and photographs evidence, investigates and prepares reports on accidents, offenses and damages to property, prepares reports on arrests, deaths and property impounded, gathers intelligence and disseminates information.

Makes arrests, issues citations, requests summons. Obtains felony complaints, obtains and serves warrants.

Gives verbal and written warnings, serves subpoenas, warrants of arrest and court orders.

Directs traffic, may be assigned to traffic enforcement, DUI patrol and enforcement and crowd control.

Intervenes in private or public disputes to protect the public and maintain order.

Request medical attention when necessary.

Appears in court on and off duty as the investigating officer or witness.

Assists in receiving, searching, fingerprinting, photographing and bonding of prisoners. Supervises the custody of prisoners and transports and extradites prisoners.

Interviews victims and witnesses, investigates criminal complaints, collects and preserves evidence, performs follow-up on pending cases.

Observes, reports, and investigates conditions conducive to crime or endangerment to public safety.

Reports and/or removes abandoned or damaged vehicles and inspects vehicles.

Participates in training programs and maintains proficiency and safety in the use of force.

Performs other duties as assigned by the supervisor of Tribal Council.

**QUALIFICATIONS:** Must demonstrate cultural sensitivity.

Must be competent in conflict resolution, above average communication skills, computer literate and possess political astuteness.

Must have a valid Arizona Drivers License and be insurable under the Tribe's auto Insurance Carrier.

Must pass a written aptitude test.

Must pass a physical agility test.

Must pass a background check, including a drug test and a polygraph exam.

Must possess either a high school or GED diploma.

Must possess AZ POST certificate or be eligible to participate in the challenge process.

**POSITION STATUS:** Full time (40 hours per week with shift work).

**INDIAN PREFERENCE:** Preference will be given to qualified applicants of a Federally recognized Indian tribe. To be considered for Indian preference, you must submit your Certificate of Indian Blood (CIB) with your application.

**HOW TO APPLY:** Go online and fill out an AZ POST background questionnaire (Read thoroughly including disqualifiers).

Attach required documents.

Get packet notarized.

Mail to address above or fax packet to 928-468-0035. Attention to Lieutenant Harkness.